FINANCE REPORT

1. Is the Finance Committee set up in compliance with the Book of Discipline (i.e., financial secretary & treasurer not the same person or from same household)? Yes ___  No ___

2. Last year how frequently did the Finance Committee issue finance reports (e.g., balance sheet & income-expense against budget) to the Church Council?
   Monthly ___  Quarterly ___  Semi-annually ___  Annually ___  Never ___

3. Last year did the Finance Committee sponsor and the Church Council authorize a stewardship campaign for supporting the annual budget? Yes ___  No ___

4. What are the plans for raising funds for next year’s budget? _________________________________


6. When last has a study of giving trends been conducted and reported? ___________

7. Are district and conference benevolences and apportionments remitted monthly? Yes ___  No ___

8. Are all checking, savings and financial holdings in the church’s name? Yes ___  No ___

9. Are all accounts FDIC insured and account balances below FDIC limits? Yes ___  No ___

10. Are all bank account reconciliations current? Yes___ No___

11. Have required tax document been filed on a timely basis? Yes___ No___ (If no, list the ones that are not current)

12. Are the offerings counted by more than one person? Yes ___  No ___

13. Are all offerings and receipts deposited in timely fashion, according to the policies of the Finance Committee? Yes ___  No ___

14. Are the financial officers of the church bonded? Yes ___  No ___

15. Has the Finance Com. devised written policies to document internal controls? Yes ___  No ___

16. When was the last financial review (aka “audit”) conducted? ___________

17. Is the church compliant with review recommendations & written policies? Yes ___  No ___

18. As per the charge conference checklist a year-to-date Treasurer’s Report or Financial Statement (Statement of Activities and Statement of Financial Position) should be brought to Charge Conference

This report is provided for reference purposes only.
Please complete the report online at http://data.ngumc.org.