

FINANCE REPORT

1. Is the Finance Committee set up in compliance with the Book of Discipline (i.e., financial secretary & treasurer not the same person or from same household)? Yes ___ No ___
2. Last year how frequently did the Finance Committee issue finance reports (e.g., balance sheet & income-expense against budget) to the Church Council?
Monthly ___ Quarterly ___ Semi-annually ___ Annually ___ Never ___
3. Last year did the Finance Committee sponsor and the Church Council authorize a stewardship campaign for supporting the annual budget? Yes ___ No ___
4. What are the plans for raising funds for next year's budget? _____
5. How frequently does the financial secretary issue giving reports to individual donors: Monthly? ___ Quarterly? ___ Semi-annually? ___ Annually? ___ Never? ___
6. When last has a study of giving trends been conducted and reported? _____
7. Are district and conference benevolences and apportionments remitted monthly? Yes ___ No ___
8. Are all checking, savings and financial holdings in the church's name? Yes ___ No ___
9. Are all accounts FDIC insured and account balances below FDIC limits? Yes ___ No ___
10. Are all bank account reconciliations current? Yes ___ No ___
11. Have required tax document been filed on a timely basis? Yes ___ No ___ (If no, list the ones that are not current)
12. Are the offerings counted by more than one person? Yes ___ No ___
13. Are all offerings and receipts deposited in timely fashion, according to the policies of the Finance Committee? Yes ___ No ___
14. Are the financial officers of the church bonded? Yes ___ No ___
15. Has the Finance Com. devised written policies to document internal controls? Yes ___ No ___
16. When was the last financial review (aka "audit") conducted? _____
17. Is the church compliant with review recommendations & written policies? Yes ___ No ___
18. As per the [charge conference checklist](#) a year-to-date Treasurer's Report or Financial Statement (Statement of Activities and Statement of Financial Position) should be brought to Charge Conference

This report is provided for reference purposes only.

Please complete the report online at <http://data.ngumc.org>.