

# Lay Servant's Annual Report

## NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

This report covers the 12-month period from \_\_\_\_\_ to \_\_\_\_\_  
(Either January - December, or from last to current charge conference)

### Part 1. Data on the Lay Servant / Lay Speaker

Full Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Preferred Name (i.e. Sue, Bob, Jim): \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
  
Name of Church: \_\_\_\_\_ Name of District: \_\_\_\_\_  
Church Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_

### Part 2. Status of the Lay Servant / Lay Speaker

I am applying to Begin/Renew as a Local Church Lay Servant/Certified Lay Servant/Lay Speaker

1. Basic Class: Year completed \_\_\_\_\_

2. Advanced Classes:

Year _____	Title _____	District _____
Year _____	Title _____	District _____
Year _____	Title _____	District _____
Year _____	Title _____	District _____
Year _____	Title _____	District _____

3. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship (date) \_\_\_\_\_  
Leading Prayer (date) \_\_\_\_\_  
Discover Your Spiritual Gifts (date) \_\_\_\_\_  
Preaching (date) \_\_\_\_\_  
UM Heritage (date) \_\_\_\_\_  
UM Polity (date) \_\_\_\_\_

4. Date of last review for Lay Servant status \_\_\_\_\_ Approved: Yes/No

**Part 3. Ministries by the Lay Servant / Lay Speaker**

Please enter the number of times you've participated in the following Caring Ministries:

- Volunteered in care-giving institution \_\_\_\_\_
- Provided one on one care \_\_\_\_\_
- At hospital, nursing home or to a shut in \_\_\_\_\_
- In membership/evangelism visitation \_\_\_\_\_
- Served in outreach projects \_\_\_\_\_

(food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

Other, please list types of ministry and number of times you've participated in each one you list.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please enter the number of times and specific places/committees where you've participated in the following Leading Ministries by serving as member of committee, board, commission, council, task force, etc.

- Community agency \_\_\_\_\_
- Local church \_\_\_\_\_
- Beyond my church \_\_\_\_\_
- District \_\_\_\_\_
- Conference \_\_\_\_\_
- Jurisdiction \_\_\_\_\_
- General \_\_\_\_\_

Other, please list types of ministry and number of times you've participated in each one you list

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please enter the number of times, dates, and locations where you've participated in the following Communicating Ministries:

- Pulpit supply \_\_\_\_\_
- Worship leader \_\_\_\_\_
- Devotional messages \_\_\_\_\_

Please enter types of classes taught:

_____
_____
_____
_____
_____

Shared my faith story, please enter the number of times you've shared your faith story \_\_\_\_\_

During the past year I have participated in other ministry opportunities (please list):

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**Part 4. Personal and Spiritual Growth**

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

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**Part 5. Request of the Lay Servant / Lay Speaker**

I hereby request recommendation of my Pastor and my Charge Conference for the ensuing year.

Date \_\_\_\_\_ Lay Servant's Signature \_\_\_\_\_

**Part 6. Recommendation of the Pastor**

I recommend concurrence with the request of this Lay Servant for the ensuing year.

Date \_\_\_\_\_ Pastor's Signature \_\_\_\_\_

**Part 7. Charge Conference Recommendation**

The Charge Conference of the (church or charge) recommends the above Lay Servant for the ensuing year.

Date \_\_\_\_\_ District Superintendent's Signature \_\_\_\_\_

NOTICE: After this form is completed online at <https://data.ngumc.org> and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.

(Updated Online: \_\_\_\_\_)