TRUSTEES’ REPORT

1. Is the church incorporated? Yes ___ No ___

2. If yes, when did the board of directors hold its annual meeting to renew its corporate status, elect officers, update State of Georgia records and pay the annual fee:
   a. Meeting Date: ___________
   b. Date of Update: ___________
   c. Date of Fee Payment: ___________

3. Is the board of trustees set up in compliance with the Book of Discipline (i.e., between 3 and 9, set in rotating classes, with 2/3 professing members of the church and at least 1/3 male and 1/3 female)? Yes ___ No ___

4. If there is debt, how much total? ___________
   a. Church Facility: ___________
   b. Parsonage: ___________
   c. Other: ___________
   d. Credit Card/Line of Credit: ___________

5. Deeds:
   a. Name  Recorded Where?  Book  Page
      b. ______________________  ______________________  ___________  ___________
      c. ______________________  ______________________  ___________  ___________
      d. ______________________  ______________________  ___________  ___________

6. Where are the deeds kept? ______________________

7. Does each deed contain the trust clause (Para. 2503, BOD)? Yes ___ No ___

8. When last has the church facility been inspected by a fire marshal? ___________

9. Name of Insurance Company? ______________________
   As per the charge conference checklist the insurance Declarations Page should be brought to Charge Conference.

10. When last was the insurance policy reviewed with the insurance agent? ___________

11. Is the facility handicapped accessible? Yes ___ No ___

12. Does the church have a long-range plan for the replacement of facilities & equipment? Yes ___ No ___

13. Does the church have a current Safe Sanctuary Policy? Yes ___ No ___

14. How often are volunteers trained in the Safe Sanctuary Policy of the church?
   New recruits ___  Annually ___  Every other year ___

15. Is your church is registered with Trak 1? Yes ___ No ___

This report is provided for reference purposes only.
Please complete the report online at http://data.ngumc.org.