

Due to The Center for Clergy Excellence by December 1, 2019
The United Methodist Church Theological School Recommendation
form for Ordination & Conference Membership – **REQUIRED**

Candidate's Name: _____

Annual Conference: _____

Theological School: _____

1. Have the Theological School send your academic transcript directly to the Registrar of the Board of Ordained Ministry listed below.
2. Take a copy of this Recommendation Form to your faculty advisor or another faculty member of the theological school for completion, and have it sent directly to the Registrar of the Board of Ordained Ministry.
3. Give a **second copy** of this form to the Office of Field Education (*Supervised Ministry/Contextual Education*) if you have had a field education assignment and have it sent directly to the Registrar of the Board of Ordained Ministry.
4. Authorize the release of information by signing the release statement below.

Release Information

I hereby authorize release of the information requested to the Registrar of the Board of Ordained Ministry listed below. Recognizing the confidential nature of this recommendation,

I DO waive all rights of access to this report without the written consent of the person providing the information.

I DO NOT waive all rights of access to this report without the written consent of the person providing the information.

Required Signature

Signed: _____ Date _____

Signature of candidate requesting recommendation

Instructions to the Theological School Representative

1. The Board of Ordained Ministry is interested in any personal insights you can provide with regard to the candidate in the following areas:
 - a. Academic ability and performance
 - b. Personal qualities and character
 - c. Spiritual maturity and insight
 - d. Field education experience and effectiveness
2. Attach all comments or reports you believe will be helpful in the decision-making process.
3. Return this form **NO LATER THAN December 1, 2019** and any attachments directly to: BOM Registrar, Center for Clergy Excellence, 1700 Century Circle NE, Suite 100, Atlanta, GA 30345, or via email to ministerialservices@ngumc.org.

Note to Theological School Faculty Member or Administrator:

The Board of Ordained Ministry is interested in any personal insights you can provide with regard to the candidate in the areas of (1) academic ability and performance, (2) personal qualities and character, (3) spiritual maturity and insight, and (4) field education experience and effectiveness.

Please attach your recommendation letter.

Do you consider the candidate ready for ordination and conference membership in The United Methodist Church? Yes No

Recommendation Submitted By: _____
Signature *Date*

Printed Name

Theological School Position: _____

Email Address: _____

Mailing Address: _____
Street *City* *State* *Zip*

Telephone: _____