

## **Barnes Administrative and Evaluation Team (BEAT) Process for Grant Approval**

### **Assumptions:**

- BEAT Grant Applications will be reviewed by District Growth Teams or equivalent and given evaluation as to priority and amount recommended before being sent to BEAT
- BEAT will use approved Grant Applications for regular review of progress and compliance as to milestones, agreed-upon metrics, and grants to local churches.
- BEAT will consider adapting an approved grant to a local church on a timely basis according to changes in concept, mission of the local church. BEAT will be open to adapting a grant according to changes recognized by the local church, district superintendent, District Strategic Growth Team or equivalent, and Cabinet
- The Grant Application process will evaluate the local church's concept of mission by a local church, applicable metrics, amount to be designated and when monies are to be paid to a local church project. Other important criteria include the capacity of leadership by the pastor and key laity in a local church. Capacity of leadership in the local church is to be evaluated by the District Strategic Growth Team or district equivalent.
- BEAT will publish meeting times for submission of Grant Applications by the District Strategic Growth Teams or district equivalent in the conference calendar.
- BEAT Grant Application form will be revised at discretion of BEAT.
- BEAT will submit to the CF&A and Conference Board of Trustees spring meetings the list of grants made in the prior year. BEAT will report to the Annual Conference the GRANTS made in the prior year and the amount for each church or other entity with both total grant amount and amount in prior year.

### **Process for Grant**

- Local church has a conversation with the District Superintendent and fills out the application form.
- Grant Application submitted to the District Superintendent after Church Council or equivalent approval.
- If approved by the District Superintendent, the Grant Application is submitted to the District Strategic Growth Team prior to the meeting of the District Strategic Growth Team or district equivalent.
- If approved by the District Strategic Growth Team or equivalent, the Grant Application is to be emailed to Melody Brown ([mbrown@ngumc.org](mailto:mbrown@ngumc.org)) for submission to BEAT at least seven days before the scheduled meeting of BEAT,
- Upon approval by BEAT, grants will be made to local churches after email confirmation from a person designated by BEAT to evaluate milestones and grants by local churches.

### **BEAT GRANT Criteria**

When it receives an application, BEAT will determine which of the following levels applies to the application, and will apply its grant criteria accordingly:

- Level 1 Grants: \$2500- \$5000 for technology and Fresh Expression
- Level 2 Grants- \$5000- \$25,000
- Level 3 Grants- \$25001- \$50,000
- Level 4 Grants: \$50,001 - \$100,000
- Level 5 Grants: \$100,001 - \$150,000

1. Financial Statements and Projections

Financials and Annual Budgets for its current fiscal year and prior two years and cash flow projections for its next three consecutive fiscal years; thereafter. If the grant is approved, BEAT will require that the recipient annually submit internal financial statements to BEAT on the anniversary date of its grant, which is the date that the recipient begins receiving funds.

2. Apportionments

Apportionments history is a factor but not the only factor in evaluating an application.

3. Worship Attendance

Worship Attendance history is a factor but not the only factor in evaluating an application.

4. Project Milestones

All grant applications will include a list of metrics that will be used for quantifying the progress of the project and the funds used for each milestone in the grant, along with the specific process(es) that will be used for collecting and assessing those metrics.

For grants that will be distributed over a 1, 2, 3 or more-year time frame, churches receiving such grants will submit an assessment, including collected metrics, to BEAT every 6 months.

Exceptions for Extraordinary Circumstances

Should a grant applicant believe any of these criteria should be waived due to extraordinary circumstances, it will be the responsibility of the applicant to outline those circumstances in its application, and to offer rationale for waiving the criterion/criteria. In rare cases, BEAT may decide to waive certain criterion/criteria, should BEAT members determine the extraordinary circumstances outlined in the grant, or in follow-up interviews with the applicant, justify it. Should this ever happen, though, such criterion/criteria waving will not stand as precedent setting. Each requested exception will be considered based on its own merit.